

Constitution
Of the
Las Vegas Archers, Inc.
October 2022

Article I:

Name: The name of the organization shall be the Las Vegas Archers, Incorporated.

Article II:

Purpose:

1. To foster, expand and perpetuate the practice of field archery and target archery.
2. To foster and perpetuate the spirit of good fellowship among archers.
3. To encourage the use of the bow in the hunting of all game, and to protect, improve and increase the privileges of bow hunters.
4. To cooperate with all organizations in the conservation of game.
5. To maintain a field archery course, and to conduct field archery tournaments and games in accordance with the rules of the National Field Archery Association and the Nevada Bow Hunters Association.

Article III:

Membership:

1. Active membership shall be granted to anyone who upon completion of an application, a range orientation tour with a board member or board designated member or review the new member orientation video.
2. The Board of Directors may terminate any membership for conduct unbecoming a sportsman or conduct detrimental to the interests of Las Vegas Archers, Inc. Upon termination, the member shall be notified by registered letter within five (5) days of the termination date and shall be notified of his/her right to appeal within sixty (60) days to the membership present at a regular business meeting. Failure to appeal and/or appear within the prescribed time, shall immediately and automatically terminate the membership.
3. Youth members under the age of 18 years do not have voting privileges.
4. Lifetime membership shall be granted to any member 62 years of age with five (5) consecutive years of membership. Any member with twenty (20) years of consecutive membership will automatically become a Lifetime member.

Article IV:

Board of Directors:

1. The Board of Directors Board shall consist of:
 - a. President
 - b. Vice President
 - c. Immediate Past President
 - d. Secretary
 - e. Treasurer

- f. Range Master
 - g. Four (4) regularly elected or appointed board members
2. The Board of Directors shall control and manage the activities, policies and properties of Las Vegas Archers, Inc., subject to the approval of the membership.
 3. At any meeting of the Board of Directors, two-thirds of the total Board membership shall be present to constitute a quorum.
 4. The President shall vote only to break a tie vote on all issues to come before the Board.
 5. Written Board meeting minutes shall be presented and available to the membership present at the following regularly scheduled meeting.
 6. Members of the Board shall attend 50% of regular and special called meetings to retain voting privileges.
 7. Members of the Board shall host One (1) shoot over the course of the year or forfeit their position on the board and must wait One (1) year before running for another board or officer position.
 8. Members of the Board shall schedule in advance at least six (6) orientations over the course of the club year, One (1) for every Two (2) months. A substitute is a Board of Directors approved orientation video that new members can watch.

Article V:

Officers and their duties:

1. The officers of Las Vegas Archers, Inc. shall consist of:
 - a. President
 - b. Vice President
 - c. Secretary
 - d. Treasurer
2. The President shall preside at all meetings, appoint a Range Master and shall in general perform the duties incident to this office. The president shall vote only to break a tie vote on all issues coming before the membership.
3. The Vice President shall perform the duties of the President if the President is unable to act.
4. The Secretary shall keep all records of Las Vegas Archers, Inc, serve all notices of meetings and upcoming events, conduct correspondence, file annual list of officers with the Secretary of State, keep corporate papers current, mail annual membership renewals and ballots and present a written report of minutes at each monthly meeting.
5. The Treasurer shall receive and deposit all monies of Las Vegas Archers, Inc., keep accurate records of receipts and disbursements and subject to an audit at any time. The Treasurer shall present a financial report at each monthly meeting. The Treasurer's financial report shall include the following:
 - a. Savings accounts
 - b. Checking accounts
 - c. Petty cash on hand
 - d. Individual tournament income to include: registration fee receipts, food income receipts, beverage income, income receipts and incidental income
 - e. Safe deposit box contents

- f. All disbursements and receipts for the preceding month
 - g. Initiation fees and new or old membership dues for the preceding month.
 - h. Copies of the Treasurer's financial report shall be available to the membership upon request.
6. Misconduct:
- Misconduct in office shall subject the offending officer to dismissal. Misconduct shall be defined as failure to perform the duties incident to the office. Any charge of misconduct shall come before the Board. The officer charged shall have the right to appeal before the Board and the membership present at a regular or special called meeting. If the charge of misconduct is upheld by the majority present, the officer shall be dismissed immediately and the vacancy filled under the provision of Article VI, d.

Article VI:

1. Elections and Terms of Office:

- a. The "Annual Meeting" shall be held as the last regular meeting during the month of June commencing June, 2008.
- b. Nominations for President, Vice President, Secretary, Treasurer and four (4) Board Members shall be made at the tenth and eleventh monthly meetings. Nominations shall be closed at the eleventh monthly meeting of Las Vegas Archers, Inc., or thirty (30) days prior to the annual meetings. Nominees need not be present to be nominated, but must, if they desire, decline their nominations within five (5) days of the date they were nominated.
- c. Election Ballots can be a paper copy with the Las Vegas Archers, Inc. seal or can be an electronic ballot that shall be used in all elections and mailed (physically or electronically) to all members, to be mailed or delivered prior to the closing of the annual meeting. The ballots shall be counted, and the results shown and proven prior to the adjournment of the annual meeting.
 - a. Primary form of ballots will be electronic, and a special request for a mailed ballot must be made 1 month prior to any election.
- d. Vacancies occurring in any office, except the regularly elected or appointed Board of Directors, shall be filled by nomination and election at the Las Vegas Archers, Inc. meeting following the occurrence of the vacancy.

Article VII:

Fees and Dues:

- a. Annual membership fees are due and payable by July 31st of each year.
- b. Delinquent members must pay any unpaid membership and work point fees prior to reactivating their membership
- c. Annual dues shall be set by the Board of Directors, subject to the approval of the membership at any regular or special called meeting.
- d. Range key deposit may be charged if a keyed gate lock is required over a combo lock.

- e. Members (with the exception of those with a lifetime membership status) must earn their work points as defined by the CPP in order to avoid work point fees from being charged to their membership as defined in the By-Laws.
- f. Range and tournament fees shall be fixed by the Board, subject to approval by the membership at any regular or special called meeting.

Article VIII:

1. President, Vice President, Secretary and Treasurer dues:
 - a. The President, Vice President, Secretary and Treasurer and their immediate families shall be exempt from annual dues during their terms in office.

Article IX:

Dues Delinquency:

1. Members shall be notified thirty (30) days prior to their membership renewal date. If annual dues are not paid, a second notice shall be delivered (30) days following the members renewal date. After sixty (60) days have elapsed following the membership renewal date, the Secretary shall remove that member's name from the rolls and "so notify" the member and demand the return of the range key, if there is one in possession of the delinquent member.

Article X:

Financial Audits:

1. At a minimum, two (2) financial audits shall be conducted annually by a committee of three (3) Board Members who are appointed by the President. One audit shall be conducted mid-year and a second audit in December. Upon request, the Treasurer shall provide all pertinent information needed for the audit to the Committee.

Article XI:

Expenditures:

1. All expenditures in excess of \$500.00 must have the prior approval of two-thirds majority of the Board.

Article XII:

Constitutional Changes:

1. This Constitution may be amended by giving thirty (30) days prior notice to the entire membership and a two-thirds majority vote of two-thirds of the total eligible voting membership present at any annual meeting or special meeting called for that purpose; or by a two-thirds majority vote on a Board of Directors approved ballot delivered within two (2) weeks after a monthly meeting at which two-thirds of the total eligible voting membership was not present. Prior to a vote, a temporary three (3) member Constitutional Committee, appointed by the President, shall review the

proposed amendments for content, reason and conflict with other Articles of the Constitution. The committee shall report their findings to the President.

Article XIII:

Parliamentary Procedure:

1. Roberts Rules of Order shall be used as the parliamentary authority for all matters to come before the Las Vegas Archers, Inc., unless otherwise specified.